31 Agency Square Box Elder, MT 59521

Phone: (406) 395-4176/4148 Fax: (406) 395-4956

"Strengthening our families through tribal collaboration"

APPLICATION FOR CHILD SUPPORT SERVICES CHECKLIST

	Application for Child Support Services – Signatur	re Required					
	Copy of applicant's social security card	Comments (if any):					
	Copy of applicant's official birth certificate	Comments (if any):					
	Copy of child(ren)'s social security card(s)	Comments (if any):					
	Copy of child(ren)'s official birth certificate	Comments (if any):					
	Acknowledgments of Paternity, if applicable	Comments (if any):					
	Certified copy of your support order and all modified	fications					
	Affidavit of Support Received or Paid - Signature	must be notarized					
	Money Order or cash for application fee						
	Authorization to Act - Signature must be notarized	d					
	Enrollment Verification of <u>all</u> parties	Comments (if any):					
	Authorization for Release of Information - Signat	ture must be notarized					
	Letter verifying Medicaid (only if on Medicaid) Medicaid Cards will no longer be accepted	Comments (if any):					
	FOR OFFICE USE O	ONLY					
Custodi	ial Parent: Non-Custo	odial Parent:					
ervices requests an authorities on authorities and authorities and authorities are also are a	te of receipt:/						
itle IV-D Si	e IV-D Signature: Date:						

YOUR RESPONSIBILITIES

- 1. You must keep the CCT CSP informed of any change in your address, phone number, employment, or marital status. You must also provide updated information about other participants in the case.
- 2. You must promptly inform the CCT CSP of any changes in the physical custody of the children, modification of the support order, other collection actions, adoption proceedings, and any other matter that may affect or change the services the CCT CSP is providing.
- 3. You must forward any information that adds to, differs from, or contradicts information in the Child Support case so that it may be considered.
- 4. You must provide certified copies of all orders concerning your case. This includes actions that occur after Child Support services begin.
- 5. You must immediately forward any support payment you receive that has not been issued by the CCT CSP (or any payment you are required to make) to the CCT CSP.
 - (a) You may be liable if the CCT CSP takes an enforcement action because you failed to timely forward a payment.
 - (b) Credit may not be given unless payments are made through the CCT CSP.
 - (c) Send all child support payments to:

Chippewa Cree Child Support Program 31 Agency Square Box Elder, MT 59521

Application For Child Support Services

Please print or type all information

FEES AND SERVICES PART A

The Chippewa Cree Tribe Child Support Program (CCT CSP) is required to charge an application fee to individuals applying for child support services. The fee is based on your ability to pay and will not exceed \$30. It is **non-refundable**, even if the CCT CSP determines your case is unworkable.

Use the table below to determine the amount of the application fee you owe. Send your payment to the CCT CSP along with your application for services. Payment must be in the form of cash or money order. **The CCT CSP cannot accept personal checks.**

My gross annual household income is:	
☐ Greater than \$25,000 (Fee is \$25)	☐ Less than \$10,000 (Fee is \$5)
□ \$10,000 to \$25,000 (Fee is \$15)	☐ TANF/Medicaid recipient (No Fee)
Please attach copies of any and all court ord Whenever there are changes in the information	ders, judgments, decrees or stipulations involving child support. tion, please send copies to the CCT CSP.
I understand the CCT CSP will provide con	mplete child support services.
\square I also request modification of the child s	support order.
I am the ☐ Mother ☐ Father ☐ Other	r
Do you have a disability?	
Does your child have a disability? If yes, describe:	
I am applying to receive child support from	the Mother Father Both
The information I am providing in this appl	lication is true to the best of my knowledge.
Date	Signature

If you are \underline{NOT} the mother or father, you must complete Part B before continuing to the next page. If you are the mother or father, go directly to Part C.

NON-PARENT APPLICANT INFORMATION PART B
Your Full Name: Your Relationship to the child (ren): Social Security Number: Mailing Address: City, State, Zip: Home Phone: Work Phone: Message/Other: E-mail Address:
Are you a member of an Indian tribe? Yes No If yes, which tribe? Do you have a document or order giving you custody or the right to collect support for the child (ren) from either of the parents? Yes No
If yes, YOU MUST ATTACH A CERTIFIED COPY.
INSTRUCTIONS Respond to all questions in this application as completely as possible. Although it may seem that many do not apply to your situation, please realize that child support cases are complex and enduring. Information you provide will be used now and over the lifetime of your case. Your responses help the CCT CSP to locate parties, to determine jurisdiction, to calculate the amount of support due and to determine to whom it is owed, and to establish orders when necessary. As a basis for these services, the same questions are asked about both the mother and father
ORDER AND MARITAL INFORMATION
ABOUT THE PARENTS OF THE CHILD(REN) Attach certified copies of all orders and modifications. A certified copy bears an original stamp by the clerk of court for the county that filed the order. A photocopy of a certified copy is not acceptable.
Marital Information: Were the parents married? ☐ Yes ☐ No Date of Marriage:
Did the parents hold themselves out as husband and wife? \square Yes \square No
Did the parents ever file joint tax returns? Yes No If yes, which years? What states?
Divorce / Order Information: Are the parents divorced? Yes No Case Number: City, county and state where the order was entered: Date:
Is there an order for support? Yes No Case Number: Date: Who is ordered to pay support? Amount:
Have any verbal or written changes been made to the terms of the order? ☐ Yes ☐ No If yes, describe the changes: You must attach copies of all written changes to the order. If no support order or divorce, has any legal action (divorce, custody, support, paternity) been started?
☐ Yes ☐ No City, county, and state of action: Date:
MOTHER'S INFORMATION Mother's Full Name: Maiden Name: Other Names Used: City, State, Zip: Street Address: City, State, Zip: Mailing Address: City, State, Zip: How long has the mother lived in the above-named state?

Date last known to be at street ad	ldress:	Home Phone Number:				
		E-mail Address:				
		_ Date of Birth:				
Place of Birth (City, County, Star	te):	Race:				
Mother's Employer:		Phone Number:				
Address:						
Work Hours:	Currer	nt Salary:				
Mother's Parents (Children's G	randparents) If deceased, list n	ame and indicate deceased on address line.				
	•	Phone Number:				
Address:						
Mother's Mother's Name:		Phone Number:				
Maiden Name:	Address:					
List Names and phones numbers	of friends or other relatives w	ho may know where the mother is.				
*		Relationship:				
		Relationship:				
		Relationship:				
Name and address of attorney: Has the mother received child su	pport enforcement services from	m an agency in another state?				
Has the mother applied for collect Name and address of agency:		•				
Has the mother received public a Types of assistance:	•					
Dates of assistance:	City, C	County, State:				
General Information						
Is the mother a student? \square Yes	☐ No Expected Graduation	Date:				
Course of study or classes taken: List high schools, trade schools a degrees received:	nd/or colleges the mother has a	attended. Give dates, locations, courses and				
_		es, which tribe?				
Does she live on a reservation?	☐ Yes ☐ No If yes, which res	ervation?				

Is the Yes	motner No	:			
		A member or former memb	per of the Ar	med forces?	
					Years of service:
		Date entered:		Date Discharged:	
		Receiving military retirement	ent?		
		Receiving military disabilit	ty income?	Amt per month?	
		Receiving Social Security I	benefits?	Amt per month?	
		Disabled?			
		Receiving Workers Compe	ensation?	Amt per month?	
		Receiving retirement incom	ne/pension?	Amt per month? Source:	
		Currently incarcerated?		Where?	
		On parole or probation?		Name of parole/pro Phone Number:	obation officer:
Does t	he mot	her:			
		Have a driver's license?	State ar	nd Number:	
		Own vehicles?	Descrip	otion:	
		Own property?			
		Have investments?			
		Have a bank account?	• •		
Ш	Ш				
FATH	ER/AI	LLEGED FATHER'S INFO	ORMATION	N:	PART
Father	r's Full	Name:			
Other 1	Names	Used:			
Street . Moilin	Addres:	S:		City, State, Zip:	: :
Mow le	ng Addi Ong has	the father lived in the above	-named state	City, State, Zip.	•
Date la	ast knov	wn to be at street address:	numea state	Home Phone Nu	ımber:
					:
Place of	of Birth	(City, County, State):		Race: _	
Father	r's Emi	plover:		Pho	one Number:
Ado	dress: _				
Wo	rk Hou	rs:		Current Salary:	
Father	's Fathe	er's Name:		Phone 1	icate deceased on address line. Number:
Addı Fathar	ress:	vor's Nama:		Dhara N	Jumbor
rauter Maide	S WIUII n Name	Address:		Phone I'	Number:
List N	ames a	nd phones numbers of friend	s or other rel	latives who may kno	w where the father is
					Relationship:
Name:		I	Home Phone N	Number:	Relationship:

		Hom Collect Child Support and Pub		Number: Relationship:stance:				
Does ti Name	he fathe and add	er have an attorney? Yes Iress of attorney:	No					
Has th	e father	received child support enforcen	nent servi	vices from an agency in another state?				
□Yes	\square No	Name and address of agency	·					
		applied for collection services f lress of agency:	-	•				
Types	of assis	received public assistance in an						
Dates (of assist	tance:		City, County, State:				
Gener	al Info	rmation						
List hi degree	gh scho s receiv	ved:	es the fath	her has attended. Give dates, locations, courses and				
Is the f	ather a	member of an Indian tribe? □	Yes ⊔ N	No If yes, which tribe?				
			If yes, wl	which reservation?				
Is the : Yes	father: No							
			I	Rank: Years of service:				
				Date Discharged:Amt per month?				
				Amt per month?				
		Receiving Social Security bendered	efits?	Amt per month?				
		Disabled?						
		Receiving Workers Compensa	tion?	Amt per month?				
		Receiving retirement income/p	pension?	Amt per month? Source:				
		Currently incarcerated?		Where?				
		On parole or probation?		Name of parole/probation officer:Phone Number:				
Does t	he fath	er:		Thone Tumber.				
		Have a driver's license?	State	e and Number:				
		Own vehicles?	Desc	cription:				
		Own property?	Desc	cription:				
		Have investments?	Type	Type and Amount:				
		Have a bank account?	Nam	ne and location of bank:				

CHILDREN'S INFORMATION PART F							
	Child 1	Child 2	Child 3				
Child's Full Name:							
Other Names used/Nicknames:							
Sex:	[] Female [] Male	[] Female [] Male	[] Female [] Male				
Race:							
Social Security Number							
Date of birth:							
Place of conception:							
Place of birth:							
Tribal Affiliation:							
Were parents married when this child was born?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
If NO, did the father voluntarily sign	[] Yes [] No	[] Yes [] No	[] Yes [] No				
acknowledgement form?							
Has genetic testing been done? If yes, provide	[] Yes [] No	[] Yes [] No	[] Yes [] No				
copy of the results.							
Does this child live with you?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
If no, where does this child live?							
Do you have legal custody of this child?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
If yes, date obtained and where.							
Is there an existing child support order for this	[] Yes [] No	[] Yes [] No	[] Yes [] No				
child?							
County and State where Order was entered:							
Date of Order							
Case Number:							
Who is the Child Support Payments Made to?							
Is the child still in school?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
Anticipated graduation date:							
School Name:							
Address:							
City, State, Zip							
Does child receive Social Security benefits?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
If yes check one:	[] SSI [] SSDI	[] SSI [] SSDI	[] SSI [] SSDI				
	Amount:\$/per month	Amount:\$/per month	Amount:\$/per month				
Additional Information:							

CHILDREN'S INFORMATION (continued) PART F (CONTINUED)							
	Child 4	Child 5	Child 6				
Child's Full Name:							
Other Names used/Nicknames:							
Sex:	[] Female [] Male	[] Female [] Male	[] Female [] Male				
Race:							
Social Security Number							
Date of birth:							
Place of conception:							
Place of birth:							
Tribal Affiliation:							
Were parents married when this child was born?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
If NO, did the father voluntarily sign	[] Yes [] No	[] Yes [] No	[] Yes [] No				
acknowledgement form?							
Has genetic testing been done? If yes, provide	[] Yes [] No	[] Yes [] No	[] Yes [] No				
copy of the results.							
Does this child live with you?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
If no, where does this child live?							
Do you have legal custody of this child?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
If yes, date obtained and where.							
Is there an existing child support order for this	[] Yes [] No	[] Yes [] No	[] Yes [] No				
child?							
County and State where Order was entered:							
Date of Order							
Case Number:							
Who is the Child Support Payments Made to?							
Is the child still in school?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
Anticipated graduation date:							
School Name:							
Address:							
City, State, Zip							
Does child receive Social Security benefits?	[] Yes [] No	[] Yes [] No	[] Yes [] No				
If yes check one:	[] SSI [] SSDI	[]SSI []SSDI	[]SSI []SSDI				
	Amount:\$/per month	Amount:\$/per month	Amount:\$/per month				
Additional Information:							

	5 A FDY 0.3.7													NT G
OTHER CHILDREN INFORM													PAF	RT G
List all of the mother's children not	<u> </u>				1.7.0									
Child's Full Name	Date of Month/D				with? Is the mother ordered to pay support for this child						his child?			
		•			[] Y	es	[]	No	\$_		A	Amount/N	Month
						[] Y	es	[]	No	\$_		A	Amount/N	Month
					[] Y	es	[]	No	\$_		A	Amount/N	Month .
List all of the father's children not p	reviously listed													
Child's Full Name	Date of Month/D		Who does	the child live	with?	Is t	the f	fath	er (order	ed to pa	y suppo	ort for th	nis child?
					[[] Y	es	[]	No	\$_		A	Amount/N	Month
					[] Y	es	[]	No	\$_		A	Amount/N	Month
HEALTH INSURANCE INFO	RMATION												PA	RT H
Health/Medical Insurance Information Who is the PRIMARY policy hole Name	der for the child		o Child(ren)											
		•		Ecc	: D-4									
Name, Address and phone number	er of medical	Policy N	iumber:	Effect	ive Date:									
insurance company:		Group N	lumber:											
Name, Address and phone number	er of dental	Policy N	lumber:	Effect	ive Date:									
insurance company:	Group Number:													
What dependent insurance covera														
What dependent insurance covera	age is available t	to you by	payment of a	premium? (Sp	pecify cos	t per	pay	pei	rioc	(h				
☐ Medical \$ per	Denta	ıl \$	per		ical \$		_per	·						
List all the individuals currently of	covered by your				nsurance i	s ava	ilab	ole t	to ea	ach:				
Name	Birth date		elationship	Medical	Denta						О	ptical		
			•											
					 	-								

AFFIDAVIT OF SUPPORT RECEIVED OR PAID

Child	lren: Mother:
	Father:
next	all the choices carefully before you check the box or boxes that apply. Please put your initials to each box you check. The Chippewa Cree Tribe Child Support Program (CCT CSP) will ct ordered maintenance or alimony if the CCT CSP is also collecting support.
STA	ΓΕ OF)
Coun	:ss.
I, the	undersigned, having been first duly sworn upon my oath, say:
	I received payments directly from the \Box father \Box mother. I listed the payments on the other side of this form.
	I received payments from another state agency or court. I listed the payments on the other side of this form. (Provide name, address and phone number of other state agency or court below.) You must provide a certified copy of any pay records from the agency or court.
	I have never received a support payment.
	I made payments directly to (Name of individual, not an agency of court.) I listed the payments on the other side of this form.
	I made payments to another state agency or court. I listed the payments on the other side of this form. (Provide name, address and phone number of other state agency or court below.) You must provide a certified copy of any pay records from the agency or court.
П	I have never made a support payment.

PAYMENTS

Year: 2012	Year 2011

Month	Amount	Amount	√ if Paid To or Rec'd From	Month	Amount	Amount	√ if Paid To or Rec'd From
	Due	Paid	Court/Agency and sign		Due	Paid	Court/Agency and sign
Jan				Jan			
Feb				Feb			
Mar				Mar			
April				April			
May				May			
June				June			
July				July			
Aug				Aug			
Sept				Sept			
Oct				Oct			
Nov				Nov			
Dec				Dec			

Year: 2010 Year 2009

1011.2010			1 car 2009				
Month	Amount Due	Amount Paid	√ if Paid To or Rec'd From Court/Agency and sign	Month	Amount Due	Amount Paid	√ if Paid To or Rec'd From Court/Agency and sign
	Duc	1 alu	Court/Agency and sign	+_	Due	1 alu	Court/Agency and sign
Jan				Jan			
Feb				Feb			
Mar				Mar			
April				April			
May				May			
June				June			
July				July			
Aug				Aug			
Sept				Sept			
Oct				Oct			
Nov				Nov			
Dec				Dec			

ate	Print Name	Signature
abscribed and swo	orn to before me, a Notary Public for t	his state, on the date written above.
		Notary Public
(Seal)	Notary Public Print Name
(Seal)	<u> </u>

AUTHORIZATION TO ACT

Children:	Mother:
	Father:
authorized by law to take all ac	ee Tribe Child Support Program (CCT CSP) services. The CCT CSP ons necessary to work my case. Other (list relationship)
This authorization is effective uset has closed my case, whicheve	ntil I ask the CCT CSP to close my case or until the CCT CSP notifies not is later.
Date	Signature
	Print your name
STATE OF	:SS
Before me, a Notary Public for same in my presence.	nis State, personally appeared the person named above and executed the
IN WITNESS WHEREOF, I seabove.	my hand and affixed my official seal, the day, month and year written
	Notary Public
(Seal)	Print Name
	Residing at Commission Expires:

Children:	Mother:
	Father:
AUTHORIZATION	FOR RELEASE OF INFORMATION
	name) authorize the release of information to the Chippewa Cree), its employees or its agents about this case orally or in writing.
The following information may be releas	ed to the CCT CSP:
☐ details and/or documentation r	regarding the status of the action in the case
☐ specifics regarding payments a	and status of accounts
☐ social security numbers	
☐ any negotiations or settlements	s made in the case
☐ dates of hearings	
□ paternity information	
□ other:	
•	CCT CSP as if it were being released to me. This authorization authorization in writing, and the CCT CSP acknowledges that it
Date	Signature
Signed or attested before me on the above identity was known or proved to me.	e date by the person named in the foregoing document, whose
	Notary Public
(Seal)	Print Name
	Residing at Commission Expires:

I understand that by submitting this application to the Chippewa Cree Tribe Child Support Program (CCT
CSP), I am requesting child support services under Title IV-D of the Social Security Act.

I declare that the information provided	in this application is true and accurate to the best of my
knowledge and belief.	
Applicant Signature	Date

If you have a disability and need access this information in an alternative format, or need it translated to another language, please contact the Chippewa Cree Tribe Child Support Program at 406.395.4176.

The CCT CSP Attorney does not represent either party but rather represents the CCT CSP's interest in establishing and enforcing a support order.